

**Manatee Technical College
Board of Governors
April 27, 2023
Main Campus – Wagner Auditorium**

Minutes

Present: Fred Bartholomew, Melanie Bevan, Linda Chamberlain, Liza Chan, Todd Fritch, Paul Gansemer, Jenni Gilray, John Horne, Lisa King, Josh Matlock, Danielle McIntyre, Stewart Moon, Charles Murray, Carmen Purpus, Ellen Sage, Richard Tatem Valerie Viands, John Ziemnicki

Call to Order: Mr. Matlock called the meeting to order at 4:00 p.m. and welcomed everyone. Introductions made.

Minutes of the January 26, 2023, Meeting: *A motion was made to approve the minutes of the January 26, 2023, meeting. The motion was seconded and approved.*

Reports:

Grants Report: No questions on Grants Report sent to members with agenda.

Council on Occupational Education (COE) Plans for Approval: Five (5) plans were emailed to members prior to the meeting for review: Standard 6-Physical Facilities Plan; Standard 6-Privacy, Safety & Security of Data with the Technical Infrastructure Plan; Strategic Plan; Retention Plan; Placement and Follow-Up Plan

A motion was made to approve the five (5) plans as presented. The motion was seconded. There was no discussion. The motion was approved.

Director's Report:

- Proposed Meeting Dates for the 2023-2024 School Year
 - August 24, 2023
 - October 26, 2023
 - January 18, 2024
 - April 18, 2024

A motion to approve the proposed meeting dates for the 2023-2024 school year was made and seconded. There was no discussion. The motion passed.

- COE Team Visit: Dr. Viands reported that we had eight visiting team members for the college's COE reaffirmation. She is proud to report that we had an outstanding report. There was one area that we had an issue. MTC has both full day and night programs in HVAC and Automotive. In past we could submit the same advisory committee information for both programs. This team demanded a separate report for each. This has been corrected and minutes resubmitted. MTC is on the June commission meeting to be reaccredited for five or six years. The finding from the visiting team was

addressed and approved.

- The Florida SkillsUSA Leadership and Skills conference was held in Jacksonville April 10-13. MTC had 16 students receive medals at this competition. MTC has five students attending the National SkillsUSA Conference in Atlanta at the end of June. Two students are competing in CNC, one in Culinary Arts, one in Electricity and one in Action Skills. In addition to our students receiving awards, MTC SkillsUSA Coordinator, Michelle Meluch received two very prestigious awards at the state conference for her dedicated service to the organization. Ms. Meluch coordinates SkillsUSA participation for MTC instructors and students and works with the apprenticeship programs. She is working to get MTC to become a sponsor for multiple apprenticeship programs. Currently MTC offers electrical sponsored by Technical Education Council, HVAC sponsored by Manasota Air Conditioning Contractors Association, childcare sponsored by the Childcare Apprenticeship Program of Manatee County. Under the new umbrella MTC would be the sponsoring organization for our current apprenticeship programs and hopefully start offering a new culinary apprenticeship program.
- Manatee County Commissioners approved a Memo of Understanding to enter into a partnership with MTC to locate a veterinary assistant training program at Manatee County's Bishop Animal Shelter.
- Open houses to recruit for fall enrollment: both east and main campuses had great showings with students registering at the events.
- MTC will have three entries in the DeSoto parade.
- Question: How are we doing with aircraft program? Currently in a holding pattern with powers that be working on logistics and location, who will pay for what, etc. The program is still in the works.
- The three-story building for adult education and testing is still on the books and moving forward. The building will be located adjacent to the current main campus building.
- Groundbreaking for a new driving pad and gun range will take place next week. This project is being completed in partnership with the City of Bradenton and the Bradenton Police Department.
- Mr. Tatem asked if funds for these projects are in the district's capital plan. Dr. Gansemer responded that MTC has \$7 millionish. Some capital funds will be to put in for the building. The total cost for the new adult ed building will be approximately \$14 million. This is still in the planning stages and Dr. Gansemer is unsure of when this will go before the Board. The plan is to have a full built-out, three-story building; if not enough funding, it may be possible to build three floors and leave one or two as shells. These projects are in the early stages but on the table and being discussed. The adult education programs were housed at a building at Bayshore High School until this school year when they were relocated to the MTC main campus.

Proposal to Add Second Health Care Representative Position to MTC Board of Governors

Membership: *Mr. Matlock requested a motion be made to add new position to the MTC Board of Governors in representing the health care cluster. A motion was made, seconded and approved to add this position to the board.* Mr. Matlock recommended Danielle McIntyre

who is Vice President of Human Resources at HCA Florida Blake Hospital to fill this new position on the BOG. *A motion was made to approve Danielle McIntyre for the new Health Care Representative. The motion was seconded and approved.*

Adult Education Programs Update: Ms. Sage, Assistant Director for MTC Adult Education programs presented. This is the first year that Adult Education is cohabitating with the career and technical programs at the main campus. Quarters are tight and we are using every available space. The programs have expanded. We have 1,051 eligible participants; 75 percent are ESOL students, the remaining 25 percent are students here to attain their high school diploma. Adult education in the State of Florida is being completely restructured, including how data is collected and reported. The new curriculum articulates into CTE programs and college system. In process of establishing a regionalized delivery program. We are looking at our region to include Manatee, Sarasota, Charlotte, Hardee and Highlands Counties. This will align the adult education region with Career Source Suncoast's region. It is possible that our region may change to just include Sarasota and Manatee Counties to coordinate with workforce. Integrated Education and Training (IET) is an adult ed program initiative in which students earn a certificate of value. MTC is currently offering a paraprofessional program with Florida Department of Education as a pilot program for our students to earn the equivalent of an associate degree by taking the ParaPro Test. Twenty students in the highest level of ESOL classes are participating in the twelve-week program. These students are professionals in their own countries: engineers, teachers, doctors. The School District of Manatee County has many (approximately 85) openings for paraprofessionals. District staff from ESE and ESOL departments are presenting in hopes to recruit these students.

Career Source Suncoast had 26 regions across state; this is being reduced to 22. The Sarasota Manatee region was not impacted. It will probably be a two-year process to transition for the impacted regions. In terms of grants and regionalization, counties still have option next school year to receive a local district allocation. Access to funds and incentives to broaden across regions.

School District Update: Dr. Gansemer, Executive Director for Adult, Career and Technical Education gave the update.

- Dr. Gansemer oversees K-12 STEM and helps MTC. What can we do to have student be more knowledgeable about MTC and what is offered? A senior handbook has been created that covers five options for post-secondary school/careers. Senior and junior nights were held where college and career advisors reached out to help these students plan what they need to do for their future. Same advisors at high schools put together tours to bring students to MTC. Dr. Gansemer is bringing back summer camp for next year's juniors and seniors to come for a couple weeks to MTC and spend time in the programs. This camp is funded by a grant for post-secondary planning.
- A program is being approved through the state for students with unique abilities. This program has two stages. The first stage is personal discovery; helps educate the student on taking care of themselves and career discovery. The program needs school board approval. The students will be able to test out different programs and receive entry level certifications for entry level employment. The second stage of the program allows the student to enter one of MTC's programs. The typical age for participants is expected 18 to mid-20s. The

program will have a teacher, coordinator and paraprofessional to support the student. Funding will come from grant dollars.

- Aircraft Program – this program will be discussed at next month's school board workshop.
- Groundbreaking taking place next week for the new driving pad and gun range
- Vet Tech program to be held at the Bishop facility has made it through the first step will be a school board agenda item soon
- Adult ed building – moving forward.
- Superintendent search is continuing. School board is working through the process to find a new Superintendent. Dr. Gansemer will work with the new superintendent regarding MTC. Question: What is the timeline? Timeline is to have a new superintendent in place by July 1. Per Mr. Tatem it is possible the new superintendent will be in place by the first of June. The timeline for selecting the new superintendent was reviewed.
- Dual Enrollment: continuously reaching out to high schools to promote MTC enrollment. With the critical shortage of bus drivers in the district, we can't provide transportation from the high schools to MTC. This year we started a dual-enrollment marine service program at Manatee High School. Working on the dual-enrollment automotive program at Parrish Community High School. Thank you to Gettel for their \$25,000 donation to the PCHS program.
- FACTE (Florida Association for Career and Technical Educators) conference is happening in July. A lot of updates are announced at this conference keeping us updated on what the state is doing. A lot of good training is provided.
- The proposed funding from the state is close to \$1 mil higher than we have received in the past. MTC will receive close to \$10 million for our budget if current budget passes.
- Dr. Viands has put 22 years in this county and is retiring this June 30. We are excited for her because she has done a lot of great things in this county. We will dearly miss Dr. Viands and her leadership and vision. She has done a great job of leading the school forward. What is the plan? As of right now, typically when we have large leadership position, such as director of MTC, it is felt the new superintendent might want to have input. Advertising and filling this position is on hold right now. Assistant directors will carry the school until a director is selected. Dr. Gansemer hopes to fill the MTC director position by September 1.

Discussion Topic: Open discussion.

- Dr. Gansemer talked about Senate Bill 240. This bill could put an additional \$100 million into career education programs. More funding for middle school and funding and incentives for work-based learning such as apprenticeship programs is addressed throughout the bill.
- Ms. Purpus – College and Career Advisors are talking with high school students about dual-enrollment opportunities at MTC. All high schools have provided tours for their students to both MTC campuses with 20 students per school attending. The high school career advisors are collaborating with MTC through open houses, Laura Roberts, conducting application workshops at the high schools and promoting summer exploration program. Interest in MTC indicated by over 50 students who responded to the senior survey. Mr. Tatem asked if the trend for parents has them open for students to go into vocational programs. In a study, the trend has fluctuated over the past ten years – it comes and goes, ebb and flow, a lot of times depends on economy. Depends on the population served at each high school – some high

schools' populations have higher expectations for their students to attend college. Now is the time to build on technology education and community college education. These options can look more attractive due to student loan debt of parents. MTC and/or SCF can lead to a university degree, you can be working while going to college. Parents are more open than in past. A lot depends on population of school and expectations. Trying to help and get the word out across the county. Mr. Ziemnicki stated that we have been working a long time to try and get the high school counselors to realize who we are and trying to reach the families of ALICE (Asset Limited, Income Constrained, Employed) children to get them started without debt. Good resources with getting jobs for all these students and can lead through articulation to SCF, etc., With help from the MTC Foundation students have started at MTC, graduated SCF and we have one who is continuing to USF. College and career advisors see the benefit of MTC and SCF and are really promoting and getting the word out.

- Mr. Murray – His company brought in a group of ten students with unique abilities to learn to become factory workers. The students were taught about safety and following simple commands. They have met with a company who has agreed to sponsor workers with unique abilities.

Other Business: None

Meeting adjourned at 5:01 p.m.

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