

ID: \_\_\_\_\_

AFLPRO

DATE: \_\_\_\_\_



## FLORIDA RESIDENCY FORM

A Florida Resident for "tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has established and maintained legal residency in Florida for at least twelve (12) consecutive months preceding the first day of classes of the term for which Florida residency is sought. Your residency in Florida must be as a bona fide domicile rather than for the purpose of maintaining a residence incident to enrollment at an institution of higher education. To qualify as a Florida resident, you must be a U.S. Citizen or an eligible non-citizen. Living in or attending school in Florida will not establish legal residence. Students who depend on out-of-state parents for support are presumed to be legal residents of the same state as their parents.

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student is a: \_\_\_\_\_ U.S. Citizen    \_\_\_\_\_ Non-U.S. Citizen    \_\_\_\_\_ Permanent Resident    \_\_\_\_\_ Other

Alien Registration Number (if applicable): \_\_\_\_\_ Issue Date: \_\_\_\_\_ Visa Category: \_\_\_\_\_

All non-U.S. citizen students seeking classification as a Florida resident for tuition purposes are required to submit documentation of their legal status in the United States as issued by the United States Citizenship and Immigration Services office.

**TERM OF APPLICATION:** (check one)    **FALL**    **SPRING**    (write year) **YEAR: 20** \_\_\_\_\_

**Independent Student - Please check the appropriate classification**

**I am an independent person and have maintained legal residence in Florida for at least 12 months.**

**months.** A student who meets any of the following criteria shall be classified as an **independent student** for the determination of residency for tuition purposes:

1. The student is 24 years of age or older by the first day of classes of the term for which residency status is sought at a Florida institution. **(If you are under the age of 24 and claiming Independent, you must provide a proof of one of the items listed below)**
2. The student is married. **(Must provide Marriage License)**
3. The student has children who receive more than half of their support from the student. **(Must provide child's Birth Certificate and tax documents showing they are claimed as dependents)**
4. The student has other dependents who live with and receive more than half of their support from the student.
5. The student is a veteran of the United States Armed Forces or is currently serving on active duty in the United States Armed Forces for purposes other than training.
6. Both student's parents are deceased or the student is or was (until age 18) a ward/dependent of the court.
7. The student is working on a master's or doctoral degree during the term for which residency status is sought; or
8. The student is classified as an independent by the financial aid office at the institution.

**Dependent Student - Please check the appropriate classification**

**I am a dependent person, and my parent or legal guardian has maintained legal residence in Florida for at least 12 months OR I am a dependent person who has resided for three years with an adult relative other than my parent or legal guardian, and my relative has maintained legal residence in Florida for at least 12 months. (Required: A copy of most recent tax return on which you were claimed as a dependent or other proof of dependency).**

### **Person claiming Florida Residency must complete this section and sign.**

If the student is a **Dependent**, the **Parent** is the claimant and will complete this section and provide evidence of residency supporting the claim. If the student is **Independent**, the **Student** is the claimant and will complete this section and provide evidence of residency supporting the claim. No single document shall be conclusive in establishing residency. Additional documentation, other than what is prescribed, may be requested in some cases. All documentation provided is subject to verification. Evidence of ties to another state may result in denial of Florida residency for tuition purposes.

Name of student: \_\_\_\_\_

Date: \_\_\_\_\_

Name of person claiming Florida residency: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Signature of person claiming Florida Residency: \_\_\_\_\_

## What is Proof of Residency?

**Two documents are required. At least one (1) must be from First Tier; the second document may also be from First Tier or may be from Second Tier.**

### First Tier– Issued date must be at least 12 consecutive months.

- Florida driver's license or State of Florida identification card
- Florida voter registration card
- Florida vehicle registration
- Proof of purchase of a permanent home in Florida that is occupied as a primary residence of the claimant
- Transcripts from a Florida high school for multiple years if Florida high school diploma or GED was earned within last 12 months
- Proof of permanent full-time employment in Florida (one or more jobs for at least 30 hours per week for a 12-month period)

### Second Tier– Issued date must be at least 12 consecutive months.

- A Florida professional or occupational license
- Florida incorporation
- Documents evidencing family ties in Florida
- Proof of membership in Florida-based charitable or professional organizations
- Utility bills and proof of 12 consecutive months of payments
- Lease agreement and proof of 12 consecutive months of payments
- State or court documents evidencing legal ties to Florida
- Benefit histories from Florida agencies or public assistance programs
- Declaration of domicile in Florida (12 months from the date the document was sworn and subscribed as noted by the Clerk of Circuit Court)

### Non-Florida Resident

*(If you are of Florida Resident leave this section blank)*

I do not qualify as a Florida resident for tuition purposes for the term for which this application is submitted. I understand that should I qualify for a future term; it will be necessary for me to submit an updated Residency Declaration while providing supporting documentation as reclassification of my status. Submission of an updated Residency Declaration must occur prior to the beginning of the term for which residency is sought. I do not have to complete any further portion of this form, except for signing below.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_