

Main Book List by Program - Updated 12/12/2014

Book List Key

CALL: The BookStore does not stock these books. Please call the program secretary.

TBD: Price to be determined

HS - Required for HS Students

***C**-concurrent = textbooks that are required at the beginning of the course

**** S**-sequential = textbooks are required at specific times during the course

***** O**-optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	Requirement *C, **S, ***O	ISBN	Title	Price w/o tax
Accounting	OCP A & B			
		9780840064981	Century 21 Accounting 10Ed (1-24)	\$114.91
		9780840068095	Century 21 Accounting 10Ed ONLINE Workpapers (1-24 Access Card)	\$54.78
		9781591365556	Building a Foundation with Microsoft Office 2013 w/elab & trial software	\$153.15
		9781591365983	Microsoft Excel 2013 Comprehensive w/elab	\$107.45
	OCP C			
		9781111579517	Digital Diversion Manual Simulation for Century 21 Accounting 10e	\$39.66
	OCP D			
		9781591366867	QuickBooks Pro 2014 Comprehensive w/elab & trial software	\$108.87
Accounting - Night	OCP A & B			
		9780840064981	Century 21 Accounting 10Ed (1-24)	\$114.91
		9780840068095	Century 21 Accounting 10Ed ONLINE Workpapers (1-24 Access Card)	\$54.78
		9781591365556	Building a Foundation with Microsoft Office 2013 w/elab & trial software	\$153.15
	OCP C			
		9781591365983	Microsoft Excel 2013 Comprehensive w/elab	\$106.34
	OCP D			
		9781591366867	QuickBooks Pro 2014 Comprehensive w/elab & trial software	\$108.87

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		9781111579517	Digital Diversion Manual Simulation for Century 21 Accounting 10e	\$39.66
Admin. Office Specialist				
	OCP A:			
		9781934422502	Formatting Business Documents	\$45.96
		9781305383517	New Perspectives Bundle	\$551.76
	OCP B:			
		9780538447089	Century 21 Accounting Working Papers (1-16)	\$44.18
		9781285167329	Microsoft Publisher 2013: Complete 1st ed	\$129.10
	OCP C:			
		9780133771558	Business Essentials, 10th ed, Ebert/Griffin	\$118.37
		9781111527891	HTML5 and CSS3	\$90.82
	OCP D			
		9781591366867	QuickBooks Pro 2014 Comprehensive w/elab & trial software	\$108.87
Admin. Office Specialist - Night				
		9780840064981	Century 21 Accounting 10Ed (1-24)	\$114.91
		9780840068095	Century 21 Accounting 10E ONLINE Workpapers (1-24 Access Card)	\$54.78
		9781591365556	Building a Foundation with Microsoft Office 2013 w/elab & trial software	\$153.15
		9781285167329	Microsoft Publisher 2013: Complete 1st ed	\$129.10
		9780133771558	Business Essentials, 10th ed, Ebert/Griffin	\$118.37
		9781591366867	QuickBooks Pro 2014 Comprehensive w/elab & trial software	\$108.87

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Course Name	Requirement *C, **S, ***O	ISBN	Title	Price w/o tax
Adult General Education - West				
		9780071405614	TABE Level A Study Guide	\$19.68
		9781609780906	GED Complete 2014	\$21.20
		9780844279756	VOX Sp/Engl Dictionary	\$14.95
Air-Conditioning HVAC				
	C - Bundle	9781133426295	Refrigeration AC Text with lab manual	\$222.65
	Consists of:		Refrigeration AC Text	Bundle
	Consists of:		Refrigeration AC lab manual	Bundle
	C	651881680012	EPA Prep Manual	\$5.13
	C	651881100091	Universal R-410A Safety Manual	\$26.57
Automotive Service Technology				
		9781428311497	Automotive Technology 5th Ed Txt	\$136.48
Automotive Collision Repair				
		9781133601876	Collision Repair and Refinishing	\$125.63
		9781133601883	Tech Manual for Collision Repair & Refinishing	\$40.91
Building Construction Technology				
		9780136086376	Core Curriculum by NCCER w/Floor Plans	\$69.36
		9780136099512	Construction Technology by NCCER	\$178.21
Baking & Pastry Arts				
	C	9781118083741	Professional Baking, 6th Ed	\$112.83
	or	9781118254363	Professional Baking, 6th Ed	\$112.83

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Course Name	Requirement *C, **S, ***O	ISBN	Title	Price w/o tax
	C		Baking Kit	\$202.71
Barbering				
	C	9781435497153	Milady's Standard Barbering Text	\$117.75
	C	9781435497139	Milady's Standard Barbering Workbook	\$56.36
	C		Hair Kit with Sheers	\$436.79
	O	9781435497122	Barbering Exam Review	\$32.42
Carpentry				
		9780136086376	NCCER Core Curriculum w/Floor Plans	\$69.36
		9780136144106	Carpentry Framing and Finishing 4th Ed.	\$125.94
		9780136099512	Construction Technology 3rd Ed.	\$178.21
		9780130472144	NCCER Carpentry Level 3	\$107.22
		9780131025905	NCCER Carpentry Level 4	\$107.22
Cosmetology for Licensure				
	C	9781439059302	Milady's Standard Cosmetology Text	\$104.63
	C	9781439059227	Milady's Standard Cosmetology Practical Wrkbk	\$44.82
	C	9781439059234	Milady's Standard Cosmetology Theory Wrkbk	\$44.44
	C		Hair Kit with Sheers	\$436.79
	O	9781562536671	Cosmetology Dictionary 2nd Ed	\$29.75
	O	9781439059210	Cosmetology Exam Review	\$29.18
	O	9781562539191	Hair Care Products Ingredients Dictionary	\$30.96
Culinary Arts				

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Course Name	Requirement *C, **S, ***O	ISBN	Title	Price w/o tax
		9780470578254	Professional Cooking	\$140.50
		9780135107324	Servsafe 5th Ed	\$27.88
			Knife Kit	\$181.62
			Knife Kit w/backpack	\$230.82
Digital Design				
		9780321840714	Adobe Photoshop CS6 Learn by Video	\$51.61
		9780321822482	Adobe Illustrator CS6	\$39.91
		9780316020749	Digital Photography A Basic Manual	\$25.82
		9780985301415	Adobe Lightroom 5	\$72.28
		9781562902711	Elements and Principles of Design	\$17.23
	O	701002030391	(STS11181) Start 1 Portfolio	\$30.74
Digital Video Production				
		9780321822437	Adobe After Effects CS6	\$44.79
		9780321822475	Adobe Premiere Pro CS6	\$47.54
Drafting				
		9781585037391	Residential Design Using Autodesk 2013	\$46.95
		9781585037353	Commercial Design Using Autodesk 2013	\$46.95
		9781585037162	AutoCAD 2013 First Level Fundamentals	\$46.55
		9781585037537	Certified SolidWorks Associate Exams	\$43.03
Electricity				
	C	9780136086376	NCCER Core Curriculum with Floor Plans	\$69.36
	C	9781455906727	NEC 2014 Code Book	\$108.98
	C	9780132569583	NCCER Electricity Level 1 Training Guide	\$88.94
		9780132569538	NCCER Electricity Level 2 Training Guide	\$122.67
		9780132569552	NCCER Electricity Level 3 Training Guide	\$146.69

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Course Name	Requirement *C, **S, ***O	ISBN	Title	Price w/o tax
		9780132569569	NCCER Electricity Level 4 Training Guide	\$135.82
	O	9780877659174	NEC 2011 Tabs for the NEC Code Book	\$20.92
Electronics Technology				
		9781111128531	Introduction to Electronics Text 6th Ed	\$157.74
		1891749072	The Associate CET Study Guide	\$52.60
	O	Model 3200CTK1	RSR Tool Kit	\$37.16
Facials/Esthetics				
	C	9781111306892	Esthetics Fundamentals Text	\$124.09
	C	9781111306915	Esthetics Fundamentals Workbook	\$71.32
	C		Facials Kit	\$32.70
	O	9781435480209	Skin Care & Cosmetic Ingredients Dictionary	\$39.07
	O	9781111306922	Fundamentals Esthetics Exam Review	\$45.46
Facials/Esthetics - Advanced				
	C	9781111139094	Esthetics Advanced Text	\$122.83
	C	9781111139117	Esthetics Advanced Theory Workbook	\$64.58
	O	9781111139124	Advanced Esthetics Final Exam Review	\$45.46
	O	9781435480209	Skin Care Ingredients' Dictionary	\$39.07
Industrial Electricity				
	C	9780136086376	NCCER Core Curriculum with Floor Plans	\$69.36
	C	9781455906727	NEC 2014 Code Book	\$108.98
	S	9780132569552	NCCER Level 3 Electricity Training Guide	\$120.60
	S	9780132569569	NCCER Level 4 Electricity Training Guide	\$120.60
	O	9780877659174	NEC 2011 Tabs for the NEC Code Book	\$20.92

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Industrial Technology			Call Program Secretary	
Legal Admin. Specialist				
	OCP A:			
		9781305383517	New Perspectives Bundle	\$551.76
		9781934422502	Formatting Business Documents	\$45.96
	OCP B:			
		9780538447089	Century 21 Accounting Working Papers (1-16)	\$44.18
		9781439057001	Using Computers in the Law Office Advanced	\$141.19
	OCP C & D:			
		9781285343396	Paralegal Today w/Coursemate/Mindtap	\$195.26
		9781418060855	Legal Term. Transcription & Court Reporting	\$141.37
Major Appliance				
		9780071770187	Troubleshooting and Repairing Major Appliance	\$64.71
Marine Service Technology				
		9780130943187	Understanding the Outboard Motor, 3rd Ed	\$124.16
Machining				
		9781428336568	Math for Machining Technology 6th Ed	\$178.67
		9780831133474	CNC Programming Handbook 3rd Ed	\$82.05
		9781619602090	Machining Fundamentals Text 9th Ed.	\$103.28
		98584001179	Machinist Calc Pro	\$57.39
			6" Rigid Steel Ruler	\$14.24
			Flexible Rule, 6" Scales	\$13.48

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Medical Admin. Specialist				
	OCP A:			
		9781591365556	Building a Foundation with Microsoft Office 2013 w/elab & trial software	\$153.15
		9781133602996	Delmar's Administrative Medical Assist, 5th Ed	\$115.08
	OCP B:			
		9780840068095	Century 21 Accounting 10E ONLINE Workpapers (1-24 Access Card)	\$54.78
		9781259309281	Essentials of Medical Language, 2nd Ed w/Connect	\$105.79
	OCP C:			
		9780073545127	Insurance in the Medical Office w/connect	\$138.85
		9780077976453	CIMO w/connect	\$196.48
Medical Coder Biller				
	Q1	9781584263524	Health Information Management Tech, 4th Ed	\$114.94
	Q1	9780077605131	A & P & Disease for Health for Health Professions	\$81.31
	Q1	9781455707744	Medical Terminology w/ICD-10	\$82.85
	Q1	9781556483806	ICD-9-CM Coding Handbook 2012 w/answers	\$103.33
	Q2	9781455746354	Step by Step Medical Coding Text 2014	\$102.85
	Q2	9781455746309	Step by Step Medical Coding Workbook 2014	\$43.73
	Q2	9781622541430	ICD-9-CM 2015 Hospitals Volumes 1-3	\$86.42
	Q2	9781622540198	ICD-10-PCS 2015	\$95.53
	Q3	9781622020263	2015 CPT Professional Edition by AMA	\$113.71

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Course Name	Requirement *C, **S, ***O	ISBN	Title	Price w/o tax
	Q3	9781622021833	2015 Professional HCPCS Level II by AMA	\$96.00
	Q4	9780073545127	Insurance in the Medical Office w/connect 7th Ed	\$138.85
	Q4	9780077976453	Computers in the Medical Office w/connect 8th Ed	\$196.48
Medical Coder Biller Night Class		9781601519207	HCPCS Level II 2014	\$72.77
		9781622540105	ICD-9-CM 2014	\$86.42
		9781603598453	CPT 2014	\$85.19
Nails Spec for Licensure				
	C	9781435497689	Milady's Standard Nail Technology Text	\$105.54
	C	9781435497641	milady's Standard Nail Technology Workbook	\$56.39
			Nail Brushes	\$63.41
	O	9781435497634	Nail Technology Exam Review	\$32.99
Nails Spec for Licensure Spanish	C	9781435497559	Milady Standard Nail Technology Text	\$153.29
		9781435497580	Milady Standard Nail Technology Study Resource	\$66.40
Network Support Services				
	C	9780071795128	Comptia A+ Certification All-in-One Exam Gd 8th	\$58.73
	S	9780470948453	MS Windows 7 Configuration Exam 70-680	\$39.72
	S	9781118195529	Microsoft Windows Operating System Essentials	\$26.56
Patient Care Technician				
		37226	CAN Skills Made Easy	\$24.92
		9781616690397	BLS Healthcare Provider	\$17.05

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Course Name	Requirement *C, **S, ***O	ISBN	Title	Price w/o tax
		9781605476353	LWW Text for Nursing Assistant	\$68.69
		9781605476360	LWW Workbook for Nursing Assistant	\$31.29
Plumbing Technology				
		9780136086376	NCCER Core Curriculum with Floor Plans	\$69.36
		9780132921435	NCCER Plumbing Level 1	\$92.13
		9780133148503	NCCER Plumbing Level 2	\$125.00
		9780133404241	NCCER Plumbing Level 3	\$125.00
		9780132273053	NCCER Plumbing Level 4	\$125.00
Web Development				
		9780742331310	Internet Business Associate Version 2.0	\$46.74
		742332705	Site Development Associate Version 2.1	\$46.52
		9780321840714	Adobe Photoshop CS6 Learn by Video	\$51.61
		9780321840370	Adobe Dreamweaver CS6 Learn by Video	\$47.00
Welding Technology				
		Hobart: EW459	Blueprint Reading for Welders & Fitters	\$26.60
		Hobart: EW342	Symbols for Welding	\$24.75
		9781435427884	Welding Skills Book 1 SENSE	\$105.16
		9781435427907	Welding Skills Book 2 SENSE	\$55.64
		9781435427969	Welding Skills Book 3 SENSE	\$55.50