

GRADUATION ALTERNATIVE TO TRADITIONAL EDUCATION

GATE

ADMISSIONS PACKET



ManateeTech.edu



SPRING & FALL ENROLLMENT GATE

Enrollment Programs Available

Accounting Operations
Advanced Manufacturing and Production Technology
Applied Cybersecurity
Automotive Collision Technology Technician
Baking & Pastry Arts
Barbering
Building Construction Technologies
Child Care Center Operations
Computer-Aided Drawing and Modeling
CNC Production Specialist
Computer Systems & Information Technology
Cosmetology
Diesel Systems Technician 1
Digital Design
Digital Photography Technology
Digital Video Technology
Electrical and Instrumentation Technology 1
Electricity
Facials Specialty
Fundamental Food Service Skills
Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R)
Master Automotive Service Technology
Machining Technologies
Marine Service Technologies
Nails Specialty
Welding Technology



Main Campus (State Road 70 East)
East Campus (5540 Lakewood Ranch Blvd.)

MANATEE TECHNICAL COLLEGE

GATE ENROLLMENT ADMISSIONS

PROCESS - FAQ's

What is GATE Enrollment?

GATE is an alternative pathway to education and workforce opportunities for students who have withdrawn from high school prior to graduation.

Where are GATE Enrollment programs offered?

MTC Main and MTC East campus offers GED and Career and Technical programs.

How do students apply?

Refer to Step by Step guide in this packet.

May a Home-Schooled student participate in GATE Enrollment?

Yes. They are given the same opportunities as public-school students.

Are there any fees for GATE Enrolled students?

All Manatee County School GATE enrolled students are provided tuition, fees, and textbooks/instructional materials (on loan) free of charge.

Students are responsible for purchasing required program uniforms.

What are the eligibility requirements to be GATE Enrolled?

- 1) Has not earned a standard high school diploma or a high school equivalency diploma before enrolling in the GATE Program;
- 2) Have been withdrawn from high school;
- 3) Be a resident of this state;
- 4) Be 16 to 21 years of age at the time of initial enrollment, provided that a student who is 16 or 17 years of age has withdrawn from school enrollment;

- 5) Select the adult secondary education program and career education program of his or her choice at the time of admission to the GATE Program, provided that the career education program is included on the Master Credentials List. The student may not change the requested pathway after enrollment, except that, if necessary for the student, the student may enroll in an adult basic education program prior to enrolling in the adult secondary education program;
- 6) Maintain a 2.0 GPA for career and technical education coursework, and complete the programs within 3 years after his or her initial enrollment unless the institution determines that an extension is warranted due to extenuating circumstances.

Some programs have additional program specific requirements; see an MTC Career Counselor for more information.

What are the expectations to maintain GATE Enrollment?

- Students must satisfy all program requirements.
- Students must comply with the SDMC Student Code of Conduct and MTC student code of conduct.

Please note, some programs have mandatory drug tests. If a student does not pass the drug test, the student is subject to disciplinary procedures, and they will be sent back to their home high school.

What is the time frame to apply for GATE Enrollment?

Refer to the MTC website for start dates and deadlines for GATE Enrollment. There are deadlines for both Fall and Spring Semesters.

<https://www.manateetech.edu/apply-now/>



Can students earn college credit?

Some programs and industry certifications allow the student to earn articulated college credit at State College of Florida (SCF) and other colleges. For more information, see an MTC Career Counselor.

Are uniforms required in all programs?

Yes. Students are required to wear a uniform particular to their individual program. Program uniform requirements are provided upon acceptance in an MTC program.

Are IDs required in all programs?

Yes. The student ID must be always visible.

Is transportation available?

Neither MTC nor the district provides transportation to or from MTC.

Is there an attendance policy?

Students are expected to follow all MTC attendance policies, including start and end times.

What are program completion requirements for GATE enrolled students?

Students receive a Career Certificate when:

- A student has passed all coursework within the MTC Program Requirements and
- A student has met the State of Florida Department of Education mandated Basic Skills Assessment (BSA) exit scores or, if applicable, the appropriate industry certification or state licensure exam is passed.

Students receive a GED when:

- A student has passed all four sub-tests of the GED; Reading Language Arts, Math, Social Studies, and Science – with a score of 145 or higher.

What if the student has an active 504 or IEP plan?

Students with a 504 plan or IEP need to make sure the appropriate box is checked on the application and a current copy of the 504 or IEP plan is provided to the MTC Disability Resource Center. Once the student has received the acceptance email from the MTC Career Counselor, the Coordinator of the Disability Resource Center will reach out to the high school case manager/school counselor to schedule a meeting.

What is the Basic Skills Assessment (BSA)?

Instruction and State Board of Education Rule 6A-10.040 Florida Administrative Code (F.A.C.) requires students who are enrolled in a career certificate or applied technology diploma program of 450 hours or more to complete an entry-level examination within the first six weeks after admission into the program. No assessment is required for programs less than 450 hours. Prior to testing, students with an active 504 plan or an IEP should disclose this information to the testing center and Disability Resource Center. BSA for CTE programs is an exit requirement, not an entry or placement requirement.

What assessments are necessary to begin GED classes?

All GED students are required to complete CASAS testing in the areas of reading and math for baseline assessment. After completing 70-100 hours of study, CASAS testing will again be administered to assess student progress.

Does the college provide basic skills remediation to prepare students to meet the BSA exit scores for their program of study?

Yes – Students will have the opportunity to register for academic support to prepare them to meet the BSA program exit scores. This support will be required for students who must retest. Students need to retest only in the area or areas in which they did not meet (Math, Reading and/or Language) the required exit scores; the required remediation will be focused to support their success.

GATE ENROLLMENT

STEP-BY-STEP GUIDE

STEP 1:

Complete the Manatee Technical College (MTC) GATE Enrollment online application located here:
<https://www.manateetech.edu/admissions/GATE/>

STEP 2:

Email documents below to MTCGED@ManateeSchools.net

- Unexpired Driver's License, FL ID Card, or Passport
- Proof of High School withdrawal with Admin signature (under 18 years old only).

STEP 3:

- Complete an MTC application at <https://www.manateetech.edu/GATE> and click on **Apply Now**.
- Choose the term to start, **Fall** (August start date) or **Spring** (January start date)
- **Full Time** (8:00 a.m. - 3:00 p.m.)

STEP 4:

- MTC Counselor will reach out to begin further processing and schedule any necessary testing.

Access to MTC Student Portal is available within 1-2 business days after the application is submitted. Student will be notified of this through the email address provided when they completed the online application.

Complete all required **To-Do List** items listed within the Student Portal for the student to be eligible for acceptance in the program. Admissions decisions are sent via email by MTC.

When accepted into the program, follow instructions in the acceptance letter.

Questions regarding the online application, login issues, contact

mtcstudentservices@manateeschools.net or 941.751.7900 x 46108.

For program specific questions, contact that program's career counselor at MTC.





GATE Enrollment Application

Year _____

Requested Admission Date: ☐ Fall ☐ Spring

Birth Date: _____

Student Name: _____ Application Date: _____
(First Name) (Last Name)

Address: _____ Student Cell: _____

City, State, Zip Code: _____ Student Email Address: _____

CHOOSE YOUR CTE PROGRAM OF INTEREST

Accounting Operations	
Advanced Manufacturing and Production Technology	
Applied Cybersecurity	
Automotive Collision Technology Technician	
Baking & Pastry Arts	
Barbering	
Building Construction Technologies	
Child Care Center Operations	
Computer-Aided Drawing and Modeling	
CNC Production Specialist	
Computer Systems & Information Technology	
Cosmetology	
Diesel Systems Technician 1	
Digital Design	
Digital Photography Technology	
Digital Video Technology	
Electrical and Instrumentation Technology 1	
Electricity	
Facials Specialty	
Fundamental Food Service Skills	
Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R)	
Master Automotive Service Technology	
Machining Technologies	
Marine Service Technologies	
Nails Specialty	
\Welding Technology	

Make sure to fill out the online application on ManateeTech.edu. Complete the “to do list” on your portal. Your counselor will notify you once you have been **ACCEPTED**. Once you have been accepted please click on the link here to fill out [Text Book Request Form](#). Students have up to six weeks from admittance to take the Basic Skill Assessment Test. The Basic Skills Assessment test is not a requirement for admittance, but it is a graduation requirement.

(Printed Name) _____ (Signature) _____ (Date) _____

MANATEE TECHNICAL COLLEGE USE ONLY Basic Skills Assessment results: Reading: _____ Math: _____ Language: _____
Date: _____ Accepted for program: _____ Notes _____ rev 4/8/24