



Medical Assisting

Program Content: This program is designed to prepare students for employment as medical assistants. The content includes but is not limited to communication, transcultural communication in healthcare, interpersonal skills, legal and ethical responsibilities, health-illness concepts, administrative and clinical duties, emergency procedures including CPR and first aid, emergency preparedness, safety and security procedures, medical terminology, anatomy and physiology, and employability skills.

Admissions: Apply to MTC at <https://manateetech.edu/apply-now/>. Submit your application to access your “To Do List.” You are not accepted into the program after applying. You must complete your To Do list.

Note: The Basic Skills Assessment must be taken within 6 weeks of your admit date unless exemption criteria have been documented per State Statute. For exemption information, see the Student Handbook located here: <https://www.manateetech.edu/quick-docs/>

Length of Program: **Full-Time Hybrid:** 1300 hours approximately 11 months to complete
200 hours clinical

Dual Enrollment: No

Industry Certification: Program graduates are prepared to earn AAMA Certified Medical Assistant (CMA), Certified EKG Technician (CET), and Certified Phlebotomy Technician certifications. Certified in BLS.

Articulation: Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3) (b), F.S.

Location: MTC East Campus, 5520 Lakewood Ranch Blvd., Bradenton, FL 34211 941.752.8100

Start Date: August

Start Time: **Day (on campus):** Tuesday - Thursday 8:00 a.m. – 3:00 p.m.
Hybrid (online): Monday & Friday Remote Online

MTC
Program &
Counselor QR
Code



Program #H170515	CIP# 0351080102
*Estimated Tuition, Lab, and Fees <i>(includes administrative fee of \$40 per semester)</i>	\$6158.70
Additional Fees Due Prior to Pre-Admittance	
Application Fee	\$45.00
HESI Entrance Examination (Payable online only thru Revtrak)	\$68.00
Physical Exam & Immunizations	Price Varies
Background Check <i>(All for Life)</i>	\$58.00
Books and Uniforms	
Textbook Estimate <i>(day)</i> (Purchase Online)	\$205.89
Patches (two patches must be purchased at MTC Outfitters at Main Campus)	\$10.00
Additional Required Items (Outside Vendor)	
Uniforms – Navy Blue (2 minimum) & Navy Blue Lab Coat	Price Varies
Watch with a Second Hand	Price Varies
*Estimated Total Cost of Program	\$6545.59

Financial aid available depending on student's eligibility

All pre-admission fees are non-refundable and not covered by Financial Aid. Prices are subject to change.

Annual fees (charged each academic year from July 1—June 30).

Textbook estimate. Current book list and prices: <http://manateetech.edu/current-students/bookstore/>

Tuition is \$2.92 per hour for Florida residents. Tuition is \$11.71 per hour for Non-Florida residents.

The School Board does not discriminate on the basis of race, color, ethnicity, religion, national origin, sex (including sexual orientation, transgender status, or gender identity), disability (including HIV, AIDS, or sickle cell trait), pregnancy, marital status, age (except as authorized by law), ancestry, genetic information, which are classes protected by State and/or Federal law (collectively, "protected classes") in its programs and activities, including employment opportunities. It is the legal obligation and the policy of the Board to employ only those persons who are best qualified, with or without reasonable accommodations. The Superintendent shall appoint a compliance officer whose responsibility it will be to require that Federal and State regulations are complied with and that any inquires or complaints are dealt with promptly in accordance with law. S/He shall also require that proper notice of nondiscrimination for Title II, Title VI, and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination in Employment Act will be provided to staff members and the general public. Any sections of the District's collectively-bargained negotiated agreements dealing with hiring and promotion will contain a statement of nondiscrimination similar to that in the Board's statement above.

941.752.8100

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