

**Manatee Technical College
Board of Governors
Minutes for January 31, 2019**

Present: Omar Edwards, Oliver Freeman, Jennifer Gilray, David Harris, Maura Howl, Lisa King, Joshua Matlock, Greg McGrew, Martha Meyers, Ellen Sage, Matt Schole, Erin Sulbaran, Brion Sunseri, Michelle Todoroff, Loreen Vickers, Daisy Vulovich, Doug Wagner, John Ziemnicki

The meeting was called to order at 4:01 p.m. by Brion Sunseri. Introductions were made and Mr. Sunseri thanked all for coming and being on time.

A motion was made and seconded to approve the agenda for today's meeting.

Minutes of the October 15, 2018, Meeting: *A motion was made and seconded to approve the minutes of the October 15, 2018, meeting.*

Comments/Questions on Reports: Greg McGrew asked if there were any comments or questions about the Grants, Enrollment and Finance Reports that were sent out prior to the meeting. No questions were asked.

Matt Schole commented that he noticed we are under-budget in a lot of areas on the report that was provided and asked how this will affect next year's allocation if we are not spending our current allocation. Doug Wagner talked about workforce funding and explained our current budget is based on prior year's enrollment. Mr. Wagner said we should expect to have our budget reduced by \$200,000 to \$400,000 for next school year.

Joshua Matlock commented on the Executive Order issued by Governor DeSantis yesterday. The Executive Order focuses on making Florida the number one state in the nation for workforce education. Florida is currently ranked 24 in the nation.

Council on Occupational Education (COE) Plans for Approval: The COE plans presented for approval at this meeting were:

- Standard 5 – Media Services Plan
- Standard 6 – Physical Facilities Plan
- Standard 6 – Health and Safety Plan
- Standard 6 – Operations Maintenance Plan

These plans were sent out with the agenda to give members time to review. *A motion was made and seconded to approve the four plans as presented. The motion passed.*

Director's Report:

- Greg McGrew reported the numbers from the RAM (Remote Area Medical) event that was held at the MTC Main Campus in October. Over 900 people received services at this year's RAM event. Next year RAM is scheduled for October 11 – 13, 2019.
- Electrical Instrumentation Program – This new program has ten students enrolled and the instructor already feels they need more space for all the equipment and activities that are taking place in the program.
- New HVAC evening program started this month. There are twelve students enrolled. These students were selected out of 500 inquiries into the program. A private individual is sponsoring the entire cost of the program from the student's tuition fees, to equipment and tools. All successful completers of this program will be offered employment. Another great thing happening in this program is that there are two students per instructor. Businesses are sending their best employees to assist in the training of these students.
- SkillsUSA – MTC will be the host for the Region 6 SkillsUSA Skill and Leadership Conference to be held on February 7. Eight schools from five counties have registered 483 participants for this conference. Contests start at 8 am at the Main Campus and 9 am at the East Campus. First and second place winners will be invited to compete at the State Conference in Pensacola April 7 through 10, 2019.
- Construction Rodeo: Gulf Coast Builders Exchange, Career Source Suncoast, Manatee Technical College, Suncoast Technical College will hold the third annual Construction Rodeo at MTC Main Campus on March 12 from 9 a.m. to 1 p.m. In addition to the hands-on activities, new this year will be demonstrations on sprinklers and alarms, excavation demonstration, painting, and masonry. They expect around 400 students to participate.
- East Campus Report: Just held the largest criminal justice program graduation. All but two graduates already have jobs. The surgical technician program is back up and running. Jenni Gilray and Martha Meyers are working on an Optometric Express class, with funding from Career Source Suncoast.
- Bill to allow technical colleges to offer associate degrees in nursing has been proposed and is moving forward. The purpose is to help with the RN nurse shortage. MTC is looking for ways to partner with State College of Florida (SCF). The need for RNs is great and there are only so many spots available for RN students at state colleges. Mr. Wagner provided a copy of the House bill. We are only looking for the ability to offer associate degrees in nursing and to give our practical nursing students an opportunity to pursue an RN credential. There are 49 technical colleges in Florida; all of these do not have state colleges. SCF had 700 applicants for their 150 RN slots. Another challenge for expanding the program is finding master degreed faculty willing to instruct and the competition for the required clinical sites. Staffing is always a challenge. One idea is an evening/weekend program. This would be fitting for the students as night/weekend will be the shifts they will have as new hires.
- The recruitment calendar of events was reviewed.
 - Hiring Expo held in December was not as well attended this year, but the quality of the attendees was higher.
 - February 5 is the date for the high school tours of MTC main and east campuses. The majority of the students will be seniors.
 - March 18-22 we will be visiting elementary schools and could use some business volunteers to speak to third graders. Omar Edwards will send out more information on this event.

- MTC Spring Blitz – on April 18 we will have MTC counselors in the Manatee County high school cafeterias to recruit students. Mr. Matlock said he could participate in this event and talk about scholarships.
- Maura Howl discussed a RECAP Racially or Ethnically Concentrated Areas of Poverty grant that she is working on. The Samoset area of Manatee County has been identified as the community that they will recruit from. The grant will provide for a recruiter and someone to help with remediation. The grant comes from HUD funds and this is the first year that they are using dollars for education. The goal is to get residents enrolled in a Career and Technical Education program. Will the grant pay for tuition? No, it is assumed that the residents would qualify for Federal Financial Aid. There are limited funds to help pay for Adult Education/GED classes since these do not qualify for PELL. The students should start school in August of 2019 and complete their programs in June of 2020.
- A portion of the Adult General Education grant focuses on ELCATE (English Literacy for Career and Technical Education) -- last year there were 2 students in the state enrolled in this program – none in Manatee County. In comparison, this year MTC has seven students enrolled in classes to learn English while enrolled in a CTE program.
- MTC Instructor Matt Schole is the Main Campus Teacher Representative on the BOG. He reached out to the instructors on the Main Campus to see what they would like for him to bring to the group. Some instructors would like to see more support from the community to serve on advisory committees and more involvement with things such as guest speaking, field trip locations, donation of equipment.

Many BOG members spoke out that they are very interested in the needs of the instructors and want to help meet their needs. Would like to see more response from teachers with exactly what they need. John Ziemnicki discussed the previous practice of advisory committee chairs bringing equipment needs to BOG for approval and to help find funding sources to meet the needs.

Mr. Sunseri expressed concern that teachers don't understand the value of what BOG can do for them. Please make concerns known; they will not fall on deaf ears. Mr. Ziemnicki said sometimes it takes a long time, but the BOG members will fight for the needs of the instructors.

Mr. Sunseri said it is not just help with acquiring equipment and technology needs, but other support such as being at advisory committee meetings. People on this Board know a lot of people that they can reach out to if they know the needs. Everyone here has a genuine desire to help.

Ms. Meyers suggested that this be added to an MTC staff meeting agenda to let teachers know more about BOG – who they are, how they can help, etc. There are a lot of new people at MTC.

Legislative Update: Mr. Wagner noted that the Governor's plan for workforce development secures more funding for state colleges. It would be better for the plan to include all post-secondary education. The good news is that it expands workforce development education overall.

Daisy Voluvich stated that the additional funding will be good for all. It will create more pathways for workforce education. State College of Florida and MTC meet every two years to review the articulation agreements between the two schools. Currently there are agreements in place where MTC students can receive up to 15 to 20 credits for courses completed at MTC. Even more for Paramedic program completers.

Discussion: Due to the prior topics taking more time than anticipated, the discussion topic portion of the meeting did not take place.

Other Business:

- Mr. Sunseri commented that enrollment is key and would love to help get the word out. BOG members know a lot of people and can spread the word. We need to discover how BOG members can partner with MTC to help increase enrollment. He is sure many would like to help, but may not know how to be involved.
- Erin Sulbaran gave kudos to the cosmetology and barbering instructors. She has been working with these instructors in her role as Talent Coordinator at Great Clips. She spoke of being committed and having a common focus.
- Mr. Sunseri thanked Maura Howl for copying BOG members on her press releases. All the good things that are happening at MTC are amazing.
- Ms. Howl asked if any BOG members have a relationship with the new Governor. She said it is important to make him aware about the value of technical colleges. Someone suggested that we invite the Governor to MTC.

Meeting adjourned at 5:12 p.m.

Future Meetings

March 15, 2019, 9 am, following the advisory committee breakfast